

MINUTES
TRANSPORTATION ASSET MANAGEMENT COUNCIL
July 6, 2005
Aeronautics Building
Lansing, Michigan

Meeting noticed in accordance with Open Meetings Act, Public Act 267 of 1976.

Present

Carmine Palombo, Chairman
Tom Wieczorek, Vice Chairman
Eric Swanson, Member
Kirk Steudle, Member
Susan Mortel, Member
Frank Kelley, Commission Advisor

Howard Heidemann, Member
Jerry Richards, Member
Bill McEntee, Member
Steve Warren, Member
Robert Slattery, Member

Absent

David Bee, Member

Staff Present

Rick Lilly- Bureau of Transportation Planning
Stacey Schafer- Bureau of Transportation Planning
Ron Vibbert- Bureau of Transportation Planning
Rob Surber- Center for Geographic Information

Call to order

The meeting was called to order at 1:08 PM

Approval of Minutes-Rick Lilly

Mr. Lilly presented the minutes of June 1, 2005. **Mr. Slattery moved and Mr. Wieczorek supported. Motion was carried.**

Correspondence and Announcements-Rick Lily

At the last meeting we had passed motion to contact the director and ask for exemption for the Council to attend the National Asset Management Conference in Kansas City. Mr. Palombo spoke with Gloria Jeff about the conference, she had some concern as to who was all going, and Mr. Palombo informed her that most of the Council would be going. Mrs. Jeff requested additional information, and assured Mr. Palombo that the exemption for out of state travel would be granted. Based upon the verbal response we have started to process the paperwork for the conference. Everyone needs to have approval of an out of state travel request. The staff is doing this by one

request for everyone. Each member will need to make their own travel, hotel, and registration arrangements for themselves by July 21st. There are others who have requested to go who are not of the original group. Bill Tansil and Frank Kelley have requested to go to the conference and if it falls within the scope of the activities for the Council and does not exceed the amount of money granted for this conference this should not be a problem. Mr. Palombo asked if there were any objections to this and there were none.

Mr. Palombo received a response from the West Michigan Shoreline Regional Development Commission regarding a disagreement over reimbursement. It turns out that they did get reimbursed on time.

TRB published "Asset Management and Planning Operations of Peer Exchange". This is the conference that was held last September with Mr. Palombo and Mr. Steudle in attendance.

Due to lack of a quorum we will not be having the next Data Management Committee or a Strategic Analysis Committee meeting as scheduled.

Administrative & Education Committee will be held at 11:00am next month with the TAMC meeting to follow.

Agency Report

Frank Kelley, Commission Advisor, announced that the next Michigan State Transportation Commission meeting on July 28th will be held in Muskegon.

Cambridge Systematics Update-Lou Lambert & Joe Guerre

Joe Guerre and Lou Lambert gave a status report on the interview process for task 2.

Committee Reports

1. Strategic Analysis

Mr. Warren gave the report of the Strategic Analysis Committee. He reported that there were three things the committee discussed. The first was getting the requirement process in place with MDOT's Performance Excellence Division (PED). This is moving ahead. A meeting will take place sometime in August. This is going to be a one day process. The other part of the process is that we need to bring in a business consultant to help with the technical requirements. Traditionally this has been with EDS. Mr. Warren asked staff to explain the process in more detail. Mr. Vibbert reported that there are three components to this. One is that we

when we do a business and technical analysis we have a consultant come in that does this type of thing. They come and assist PED. They work mainly on the process side to extract key information out of the participants. What's different with this, is that many times within MDOT, we have an existing process; we know what all the requirements are and what has to be done; but getting them out of users is the hard thing to do and that is what our business and technical analyses do. We have objectives and goals that we are going to pull out and put those together to drive the software that we are going to use. Getting a consultant to come in and support PED would be around \$25,000. The third component is to engage the services of EDS, to make sure that all of the paperwork gets done. **A motion to proceed with scheduling PED and authorizing expenditures up to \$25,000 in order to perform a business requirements process was made. Moved by Mr. Wieczorek and supported by Mr. Richards. Motion was carried. A second motion is that in order assist the Council in a technical requirement session the staff is authorized to move ahead with bringing on EDS in an amount not to exceed \$25,000. Mr. Wieczorek moved and Mr. Richards supported. Motion was carried.**

The committees also received an updated proposal from Katie Zimmerman to bring her in as a consultant to assist the committee. **A motion to proceed in bringing in a consultant for the committee using the CS138 process and authorizing Mr. Lilly to get an additional two quotes and to execute a contract up to \$25,000 was proposed. Mr. Warren moved for approval and Mr. Wieczorek supported. Motion was carried.**

Mr. Warren also reported that the committee began to look at bridge models and the data that currently exists in the systems. Since the meeting Mr. Lilly has gotten copies of the Michigan Bridge Manual and the National Manual as well as a bridge inspector's manual. Staff will be bringing the committee information on what data is currently available. The committee was concerned that until we actually know what data is available and what analysis we could do with it we don't want to start saying that we need further data.

2. Administrative & Education

Administrative & Education meeting was cancelled for this month.

3. Data Management

Mr. McEntee gave the report of the Data Management Committee. He informed the Council that the Internet based reporting process that beta

testing has begun. The Committee identified mix of fixes and how we capture costs.

HPMS Data Collection and data collection in general: Ron Vibbert reported there is going to be an increase in traffic volume count data collection through the department. They are going to be more extensively using counties and regions to do traffic volume counts across the Federal Aid System.

Mr. McEntee reported that the committee talked about automated data collection for pavement condition process. Mr. Vibbert reported the unit cost appears to be going down. He also talked about the possibility that we are not capturing all the cost associated with the PASER ratings. We have not really looked at the cost of taking the data used in the field and turning it into a usable product. We are getting to the point where we need to make some decisions for the calendar year of 2006-2007 data collection. We need to decide if we are going to start looking at the local roads, or if we are going to go back and do a fourth round of PASER ratings on the Federal Aid System or some mix between the two.

The Committee also discussed reporting of PASER data from the various MPO's around the state and found that about half of them are not reporting at all. Mr. Lilly took a look at the reports we have received and stated they are all pretty much the same. They break the data down into three categories, capital preventative maintenance, structural improvement, and routine maintenance. The data is reported by region, county, and city, but not by jurisdiction. The one area where we did get a complaint was where the region took the next step and reported the ratings by individual jurisdiction as opposed to geographic area, but this has been dropped from the report. Recommendation was to continue to encourage agencies to report using the three general PASER categories rather than breaking them down and that they limit them to geographic area and not by ownership of the road. **The motion is to authorize staff to send a notice to the MPO/RPA stressing the contract requirement that they have to report their PASER ratings into three categories and should not display the data by ownership unless individual agencies agree to have it published. Mr. Warren moved, supported by Mr. Slattery. Motion was carried.**

Finally, Mr. McEntee reported that training on PASER collection was completed just recently. We are now awaiting the new RoadSoft software, which is being updated to include crash data which should be available within the next 10 days. After this everyone should be able to start data collection for this summer.

Quarterly Report-Rick Lilly

Mr. Lilly presented the third quarter report to the Council. No comments were made about the quarterly report.

Presentation on Kent County Long Range Strategic Plan- Steve Warren

Mr. Warren gave a presentation on the Kent County Strategic Plan.

Presentation on International Scan- Kirk Steudle

Mr. Steudle gave a presentation on the International Scan.

Public Comment

There were no public comments.

Adjournment

Meeting was adjourned at 4:25pm